



Wyre Borough Council
Date of Publication: 23 November 2022
Please ask for : Peter Foulsham
Democratic Services and Scrutiny
Manager
Tel: 01253 887606

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday 1 December 2022** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

The Mayor will invite the Mayor's Chaplain, Reverend John Squires, to say prayers.

COUNCIL AGENDA

1. **Apologies for absence**
2. **Confirmation of minutes** (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting of the Council held on 27 October 2022.
3. **Declarations of Interest**

To receive any declarations of interest from any Member on any item on this agenda.
4. **Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.
5. **Appointment of the Leader of the Council**

To appoint a new Leader following the resignation of

Councillor David Henderson as Leader of the Council with effect from 30 November 2022, in accordance with paragraph 4.02 of Article 4 of the Constitution for the remainder of the period until the Annual Meeting after the Council elections are held in May 2023. Councillor Michael Vincent will be proposed as Leader of the Council by the Conservative Group.

6. Cabinet membership (Pages 11 - 14)

Report of the prospective Leader of the Council, Councillor Michael Vincent and the Chief Executive, Garry Payne.

7. Appointments to committees (Pages 15 - 16)

Report of the prospective Leader of the Council, Councillor Michael Vincent and the Chief Executive, Garry Payne.

8. Public questions or statements

To receive any questions or statements from members of the public under Procedure Rule 9.1.

9. Questions "On Notice" from councillors

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1.

10. Executive reports

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

(a) Leader of the Council (Pages 17 - 18)

(b) Resources Portfolio Holder (Pages 19 - 22)

(c) Street Scene, Parks and Open Spaces Portfolio Holder (Pages 23 - 26)

(d) Planning Policy and Economic Development Portfolio Holder (Pages 27 - 28)

(e) Neighbourhood Services and Community Safety Portfolio Holder (Pages 29 - 32)

(f) Leisure, Health and Community Engagement Portfolio Holder (Pages 33 - 36)

11. Appointment of Chief Executive (Pages 37 - 40)

Report of the Leader of the Council and the Senior Officer
Appointments Committee.

12. Notices of Motion

None.

If you have any enquiries on this agenda, please contact Peter Foulsham, tel: 01253 887606,
email: peter.foulsham@wyre.gov.uk

This page is intentionally left blank



Council Minutes

The minutes of the Council meeting of Wyre Borough Council held on Thursday 27 October 2022 in the Council Chamber, Civic Centre, Poulton-le-Fylde.

Council members present:

Councillors Robinson, Catterall, I Amos, Lady D Atkins, Sir R Atkins, Ballard, Baxter, Berry, Bowen, Bridge, Cartridge, Collinson, E Ellison, P Ellison, Fail, Gerrard, George, Ibison, Ingham, Kay, Le Marinel, Leech, Longton, McKay, Minto, Moon, Orme, Raynor, Rendell, Rushforth, Smith, Stirzaker, Swales, A Turner, S Turner, M Vincent, D Walmsley, L Walmsley, Webster and Williams

Apologies for absence:

Councillors Armstrong, Beavers, B Birch, C Birch, Fairbanks, Henderson, Holden, A Vincent and Matthew Vincent

Officers present:

Garry Payne, Chief Executive
Mark Billington, Corporate Director Environment
Marianne Hesketh, Corporate Director Communities
Peter Foulsham, Democratic Services and Scrutiny Manager
Jane Collier, Human Resources Manager and Deputy Monitoring Officer
Duncan Jowitt, Democratic Services Officer
Bethan McDonough, Communications and Marketing Officer

No members of the public or press attended the meeting.

29 Confirmation of minutes

The Deputy Leader of the Council, Councillor Michael Vincent, proposed and the Neighbourhood Services and Community Safety Portfolio Holder, Councillor Roger Berry seconded that the minutes of the meeting of the full Council held on 15 September 2022 be confirmed as a correct record.

It was agreed, unanimously, that the minutes of the full Council meeting held on 15 September 2022 be confirmed as a correct record.

30 Declarations of Interest

Councillor Ian Amos declared a personal, non-pecuniary interest in agenda item 8, Honorary Alderman.

31 Announcements

The Mayor made announcements to remind councillors about three forthcoming events that were being held in support of the Mayor's charities.

They were:

- Saturday 19 November at 7pm, a Pre-loved Fashion Show at Wyrebank, The Moorings, Garstang;
- Monday 19 December at 2pm, a Christmas Concert in the Members' Lounge at the Civic Centre;
- Saturday 25 February 2023, the Mayor's Ball at the Garstang Golf Club.

Tickets for all events were available from the Mayor's Secretary, Debra Thornton.

32 Public questions or statements

None.

33 Questions "On Notice" from councillors

None.

34 Executive reports

(a) Leader of the Council (Councillor Henderson)

The Leader of the Council, Councillor David Henderson, submitted a report, which was presented by the Deputy Leader of the Council, Councillor Michael Vincent, in the absence of Councillor Henderson.

Cllr Vincent responded to questions from Cllr Fail and Cllr Sir Robert Atkins about how the council would continue to assist the neediest people in the borough during the current cost of living crisis.

The report was noted.

(b) Resources Portfolio Holder (Councillor Michael Vincent)

The Resources Portfolio Holder submitted a report.

Councillor Michael Vincent updated paragraph 4.2 of his report, confirming that 248 households had advised that they were not eligible for a mandatory energy rebate. A total of £37,200 had so far been spent on households as part of the discretionary scheme.

Councillor Vincent also responded to a question from Cllr Lady Atkins about sponsored Ukrainians in Wyre.

The report was noted.

- (c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge)

The Street Scene, Parks and Open Spaces Portfolio Holder submitted a report.

Councillor Simon Bridge, responded to a question from Cllr Fail about dog fouling enforcement figures and agreed that it would be beneficial to concentrate more on ensuring that dog walkers had the means to pick up after their dogs.

Councillor Bridge responded to a number of compliments about the Pocket Park (Cllr Stirzaker), the Garstang Fairtrade Climate Day (Cllrs Lady Atkins and S Turner), fly-tipping (Cllr George) and cleaning up after an incident of anti-social behaviour (Cllr Kay).

The report was noted.

- (d) Planning Policy and Economic Development Portfolio Holder (Councillor Collinson)

The Planning Policy and Economic Development Portfolio Holder submitted a report.

Councillor Alice Collinson thanked Fiona Riley and her team for their work on the Local Plan Partial Review examination in September, which had gone very well. It was hoped that the report would be received before Christmas and then come before Council in January 2023.

The report was noted.

- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry)

The Neighbourhood Services and Community Safety Portfolio Holder submitted a report.

Councillor Roger Berry responded to questions about what actions the council was planning to take during the coming months for the people who really needed it (Cllr Sir R Atkins), assistance for Ukrainian families (Cllr Lady Atkins), coastal defences (Cllr Moon) and food banks (Cllr Ballard).

Councillor Berry confirmed that the council would be building on the work of Lancashire County Council in providing warm centres. This would include Fleetwood library as well as provision in other parts of the borough in collaboration with partner organisations and churches. The council was also hoping to assist with food banks by bidding for

money that was available from the Government. Additionally, efforts were being made to ensure that people were claiming all the benefits to which they were entitled.

The report was noted.

- (f) Leisure, Health and Community Engagement Portfolio Holder
(Councillor Bowen)

The Leisure, Health and Community Engagement Portfolio Holder submitted a report.

Councillor Lynne Bowen responded to positive comments made by Councillor Lady Atkins regarding the relocation of the Garstang TIC to Garstang library.

Councillor Cheryl Raynor expressed her appreciation that the Beer and Cider Festival had returned to the Marine Hall.

The report was noted.

35 Honorary Alderman

Councillor David Henderson, Leader of the Council and Garry Payne, Chief Executive, submitted a report to enable the Council to consider conferring the title of Honorary Alderman, posthumously, on the late Rita Amos.

Agreed, unanimously, that a special meeting of the Council be arranged by the Chief Executive on a date to be arranged.

36 Fleetwood Market Improvement Works

Councillor Michael Vincent, Resources Portfolio Holder and Garry Payne, Chief Executive, submitted a report to enable significant structural works at Fleetwood Market costing an estimated £1,922,155 to be added to the Council's Capital Programme for 2022/23.

Agreed, unanimously, that the recommendations be approved.

37 Mid-year Treasury Management Report

Councillor Michael Vincent, Resources Portfolio Holder and Clare James, Corporate Director Resources, submitted a report on the overall position and activities in respect of Treasury Management for the first half of the financial year 2022/23, covering the period from April to September 2022.

Agreed, unanimously, that the recommendation be approved.

38 Computer Use Policy and User Agreement, ICT and Digital Transformation Strategies 2022/23 - 2026/27

Councillor Michael Vincent, Resources Portfolio Holder and Clare James, Corporate Director Resources, submitted a report on the recently amended ICT Service Desk Computer Use Policy and User Agreement and the council's ICT and Digital Transformation Strategies 2022/23 – 2026/27.

Agreed, unanimously, that the recommendations be approved.

39 Calendar of Meetings 2023-2024

Councillor David Henderson, Leader of the Council and Garry Payne, Chief Executive, submitted a report on the Calendar of Meetings 2023/24.

Agreed, unanimously, that the recommendation be approved.

40 Periodic report - Licensing Committee

Councillor Peter Cartridge, Chairman of the Licensing Committee submitted a report.

The report was noted.

41 Notices of Motion

None.

The meeting started at 7.00 pm and finished at 7.49 pm.

Date of Publication: 31 October 2022

This page is intentionally left blank



Report of:	Meeting	Date
The prospective Leader of the Council, Councillor Michael Vincent and the Chief Executive, Garry Payne	Council	1 December 2022

Cabinet membership

1. Purpose of report

- 1.1 To inform the Council of the membership of the Cabinet and the appointment of a Deputy Leader.

2. Outcomes

- 2.1 Effective executive decision making and the delivery of Council priorities.

3. Recommendations

On the basis that Councillor Michael Vincent has been appointed Leader of the Council under agenda item 5:

- 3.1 That the appointment by the new Leader of the Council of the following members of the Cabinet with effect from 1 December 2022 be noted:

Councillor Berry	Neighbourhood Services and Community Safety Portfolio Holder
Councillor Bridge	Street Scene, Parks and Open Spaces Portfolio Holder
Councillor Bowen	Leisure, Health and Community Engagement Portfolio Holder
Councillor Collinson	Planning Policy and Economic Development Portfolio Holder
Councillor Henderson	Resources Portfolio Holder

- 3.2 That the designation of the Deputy Leader of the Council, as announced at the meeting by the Leader of the Council, be noted.

4. Background

- 4.1 In anticipation of the resignation of Councillor Henderson as Leader of the Council on 30 November 2022, the Conservative Group elected Councillor Michael Vincent as their new Leader on 25 October 2022. The Conservative Group has stated that its nomination for a new Leader of the Council will be Councillor Michael Vincent.
- 4.2 Article 6 of the Council's Constitution currently specifies that the Cabinet will consist of the Leader and at least five councillors (the statutory maximum is nine plus the Leader). Article 6 also states that the Leader will inform the Council of the Deputy Leader and the other members of the Cabinet that they have appointed.
- 4.3 Each member of the Cabinet will hold office until 3 days after the next Council elections in May 2023, unless:
- They resign;
 - They are removed from office by the Leader;
 - They cease to be a Councillor.

5. Key issues and proposals

- 5.1 The prospective Leader of the Council, Councillor Michael Vincent, has indicated that he will relinquish his current responsibilities as Resources Portfolio Holder, which will be taken up by Councillor Henderson. The other members of the Cabinet and their respective responsibilities will remain unchanged.

Financial and legal implications	
Finance	The overall cost of Special Responsibility Allowances will remain unchanged as a result of the direct like-for-like changes to Cabinet responsibilities.
Legal	The proposed appointments are in accordance with the Council's constitution and legal requirements.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Peter Foulsham	01253 887606	Peter.foulsham@wyre.gov.uk	02/11/2022

List of background papers:		
name of document	date	where available for inspection
None.		

List of appendices

None.

This page is intentionally left blank



Report of:	Meeting	Date
The prospective Leader of the Council, Councillor Michael Vincent and the Chief Executive, Garry Payne	Council	1 December 2022

Appointments to committees

1. Purpose of report

1.1 To enable changes to be made to the membership of committees for the remainder of the 2022/23 Municipal Year.

2. Outcomes

2.1 Effective arrangements to carry out the Council's non-executive decision making and advisory functions.

3. Recommendations

3.1 That Councillor Richard Rendell of the Conservative Group be appointed to the Audit Committee in place of Councillor Emma Ellison.

3.2 That Councillor Callum Baxter of the Conservative Group be appointed to the Audit Committee in place of Councillor Lynn Walmsley.

4. Background

4.1 The changes are intended to be of benefit to the Audit Committee in terms skills and experience.

5. Key issues and proposals

5.1 These appointments are a straight replacement of one councillor by another from the same group and so there are no immediate implications for the political balance calculations, which will remain the same.

Financial and legal implications	
Finance	There are no financial implications associated with this report.
Legal	There are no legal implications associated with this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Marianne Unwin	01253 887326	marianne.unwin@wyre.gov.uk	01/11/2022

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None.



Report of:	To:	Date
Leader of the Council	Council	1 December 2022

Executive Report: Leader of the Council

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

2. Lancashire District Leaders and Lancashire Leaders 20 October 2022

2.1 Refugees and Asylum Seekers:

Leaders requested that regular updates be provided to enable meaningful discussions to be had in order for Lancashire to be able to plan for any impact that increased refugees/asylum seekers would have on service delivery. I can, however, reassure Members that we are actively engaged in this matter with both Cllr Roger Berry and Mark Broadhurst being actively involved and currently refugees and asylum seekers have little impact on our services.

2.2 Lancashire 2050 Plan:

The Lancashire 2050 Plan (L2050) is about bringing people together with a shared vision, shared ambition, shared goals and shared priorities. It's about the future of our county and its people. Initiated by Lancashire's 15 councils, but involving everyone with a stake in our county's success, it sets out the areas where we can work together to help our county thrive.

L2050 is both bold and strategic, creating a framework so that:

- Lancashire competes better for its share of national resources and investment.

- Lancashire's public, private and voluntary sectors collaborate better to maximise the best use of our resources.

- Lancashire has a strong and clear voice that responds innovatively to new opportunities and challenges.

- Lancashire has rich, meaningful and strategic dialogue with central government about the future of our county.

There was agreement amongst Leaders on the vision and ambition:

2.3 Vision:

Lancashire is a place where every single person can live their best life and the ambition is for Lancashire to be seen across the world as the best place to make a home, raise a family, develop a career, do business and grow old.

2.4 Ambition:

Our ambition is for Lancashire to be seen across the world as the best place to make a home, raise a family, develop a career, do business and grow old. A place made up of communities everyone is proud of, that celebrates our sense of place, heritage and natural environment.

A place where we always look to the future.

2.5 Themes

The eight themes remain unchanged and as a reminder for Members they are:

Economic prosperity; Transport and Infrastructure; Environment and Climate; Housing; Early Years and Education; Employment and Skills; Health and Wellbeing; Communities and Place.

2.6 Lancashire District Leaders and Lancashire Leaders 17 November 2022

Lancashire Leaders and District Leaders met on 17 November 2022 and I will provide Members with a verbal update.

2.7 Lancashire Day 23 November 2022

To celebrate Lancashire Day a delegation of Leaders and Senior Officers from the County Council, Unitary Councils and Districts Councils met Members of Parliament in the House of Commons. The purpose of the event was to promote Lancashire as a Place and to bring MP's up to date with the progress on the Lancashire 2050 Plan, which we will formerly consider at a future meeting of full Council.

3. Blackpool, Fylde and Wyre Economic Prosperity Board

3.1 The Blackpool, Fylde and Wyre Economic Prosperity Board are due to meet on 8 December and I will provide Members with an update on the matters discussed at the meeting of full Council in January 2023.

4. Comments and Questions

4.1 In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date
Resources Portfolio Holder	Council	1 December 2022

Executive Report: Resources Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

2. Finance

2.1 The budget preparation for 2023/24 is progressing well. The Council’s Medium Term Financial Plan (MTFP) was approved by Cabinet on 19 October. Any relevant policy changes in the Chancellor’s Autumn Budget will now be incorporated into these forecasts as will the Local Government Finance Settlement announcement due later this month.

2.2 The Portfolio Holder’s proposals for any changes to fees and charges were considered by the Overview and Scrutiny Committee at their meeting on 21 November and individual Portfolio Holders have been presented with the relevant feedback prior to the final report being issued.

2.3 Wyre has opted to remain in the 50% Lancashire Business Rates Retention Pool for 2023/24, as have all the other existing members. The pool allows us to retain the levy payment we would have previously paid over to Central Government, less a 10% contribution to Lancashire County Council. Final confirmation of the pooling arrangements is expected later this month as part of the announcement of the Local Government Finance Settlement.

2.4 As of 14 October the council became a debt free authority again. The opportunity to make early repayment of the remaining two Public Works Loans Board loans totalling £1,552,000 at a discount of £70,864 was taken, meaning the Principal repaid was just £1,481,136. Previously early repayment would have cost the council a premium in excess of £1m which would not have represented good value for money. However, the unusual economic conditions experienced in October meant that this position was significantly improved. Early repayment also means that future aggregate interest payments of £1,950,689 (2022/23 to 2057/58) will no longer be due. A final interest payment of £37,062 for 2022/23 was paid instead.

3. Governance and Business Support

- 3.1** The 2022/23 pay award has been agreed for the majority of staff, with just the Chief Executive's pay award agreement outstanding. The headline changes mean that £1,925 will be added to each pay band effective from 1 April 2022 and staff will receive an extra day's annual leave from 1 April 2023. This means that those on the lowest pay will see the highest % increase and it will alleviate some of the imminent concerns around the planned National Living Wage increases.
- 3.2** The pay award equates to approximately a 7% increase on our pay line overall this year which is reflected in the October MTFP update. It is hoped that negotiations on the 2023/24 pay award will commence shortly with an outcome known prior to the end of the financial year.

4. Contact Centre and ICT

- 4.1** The ICT services Manager has successfully bid for £150,000 of Local Digital Cyber Funding from the Department of Levelling Up, Housing and Communities. This funding can be spent over the current and future years and will help us to improve our cyber resilience measures.
- 4.2** Following Cabinet approval in October, we are now in a consultation period with residents and other council tax preceptors regarding reducing the minimum council tax contribution from 8.5% to 0% under our localised council tax reduction scheme (LCTS). This, if implemented will reduce the council tax bills of approximately 5,300 working-age council tax payers who currently claim LCTS.
- 4.3** Under the Council tax Discretionary Energy Rebate Fund (DERS) Wyre was awarded £260,200. The closing date for allocation of the funds was 30 November 2022. At the time of writing this report £37,050 had been used to award a £150 payment to 247 council tax payers living in properties falling under council tax bands E-H and claiming LCTS. A further £180,000 had been pooled with Household Support Funding (Tranche 2) to help finance the £90 payments to pension-age LCTS claimants and £50 payments to working-age LCTS claimants. The balance of the remaining funding will be used to make payments to some of those residents who are liable to pay council tax, but exempt from paying because either everyone in the household is disregarded for council tax purposes (e.g. Severely Mentally Impaired, under 18 years of age, students), or they receive a 25% discount because their partner is disregarded for council tax purposes due to having a severe mental impairment, or holding student status.
- 4.4** We expect confirmation soon of a further award of £430,000 in Household Support Funding (HSF) (Tranche 3) provided by the Government (via LCC). We are currently working out how to distribute the money, with the intention being to award some funding to residents who haven't previously received any HSF. This includes residents in receipt of Housing Benefit, but not LCTS or Universal Credit (approximately 300 cases) and council tax payers who have a council tax exemption in place (approximately 300 cases), so don't have to claim LCTS. These exemptions are awarded to cohorts such as the

severely mentally impaired, students and households occupied solely by under 18s. For residents living in HMO's who aren't liable to pay council tax in their own right, but nevertheless have their own gas and electricity meters for which they have prepayment accounts, we are planning to visit and complete a simple application form with them, after which a Post Office Payout or food voucher will be provided.

5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

This page is intentionally left blank



Report of:	To:	Date
Street Scene, Parks and Open Spaces Portfolio Holder	Council	1 December

Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

1. Purpose of report

1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

2. Parks and Open Spaces

2.1 Northwest in Bloom held their first awards ceremony post-COVID at a new venue in Bolton with many of the groups in Wyre once again receiving recognition for all their hard work and details of the successful entrants have already been promoted. Once again I would like to thank and congratulate the wonderful work of our volunteers that support the council's work to improve our communities.

2.2 The commissioning of the final year of the 'Artist and Scientist in Residence' project at the Mount Pavilion in Fleetwood has been undertaken. This will see a series of exciting workshops and events delivered from the venue over the next 12 months as part of the Heritage Lottery Fund grant awarded in 2018. This project will continue the revival of the Mount Pavilion and Gardens, giving the community an understanding of the history and significance of the site and its importance in the context of Fleetwood's heritage townscape.

2.3 The Parks and Open Spaces Team will be kick starting our tree planting campaign during National Tree Week (26 November to 5 December), moving us closer towards our target of 25,000 trees planted in 5 years as part of the council's commitment to tackling Climate Change.

2.4 A new youth shelter has now been installed in Memorial Park Fleetwood. With increased instances of Anti-Social Behaviour in Fleetwood mainly targeting Memorial Park, Marine Hall Gardens and The Mount, a multi-agency team are continuing to try to address this issue. The Installation of the shelter is the latest project to provide youngsters with somewhere legitimate to congregate minimising the disruption to residents. It is also planned to undertake youth

engagement activities in the Park as part of the on-going Community Alcohol Partnership project.

3. Waste and Recycling

- 3.1** Lancashire County Council have highlighted contamination levels as a concern at the Thornton Waste Treatment Plant which, if left unaddressed, will adversely impact Wyre's recycling rate. Bins in alleyways compound the problem as they are subject to abuse from other people looking to dispose of excess general waste and this also hinders the street cleansing operation.
- 3.2** The Environmental Enforcement Officers (EEOs) routinely engage with residents in areas of high contamination to raise awareness of the red bin recycling scheme and promote responsible bin management. Heavily contaminated bins are rejected by the collection crews and stickered to highlight why the bins were not emptied; this information is captured on the Bartec In Cab system and assists the EEOs in identifying properties that require additional support.
- 3.3** Support may be through the provision of educational literature, in person discussions and physical bin audits to identify contamination. Enforcement action will be taken where there is evidence of excess waste being illegally dumped on the highway. Areas with higher contamination levels have been identified across the borough and the Enforcement Team will be stepping up efforts to address this over the coming weeks.
- 3.4** Other enforcement activities include the issuing of two Fly Tipping Fixed Penalties (£400 each); recovery of waste removal costs for breach of Duty of Care; two fly tipping cases submitted for Legal consideration of summons to court for non-payment. Additionally duty of care checks have been carried out at local business premises to inspect trade waste disposal arrangements, with one Fixed Penalty issued for failure to supply documentation.
- 3.5** The Pumpkin Rescue Roadshow took place around the borough during Halloween week to highlight the challenge of food waste (over 22.2 million pumpkins are consigned to rubbish dumps at this time of the year) and educate residents about tasty alternative uses for the discarded flesh from hollowed out pumpkins. Approximately 300 visitors attended these events to sample pumpkin pie and toasted pumpkin seeds and took away a free pumpkin with recipe cards featuring pumpkin risotto and warming winter soup.

4. Public Conveniences

- 4.1** Danfo are scheduled to commence works on the Changing Places facility to be located adjacent to the Fleetwood Beach Wheelchair charity base in Central Car Park. The works involve the refurbishment of the existing changing rooms to a Changing Places facility as permitted development to meet the agreed specifications of Muscular Dystrophy UK. The facility will include a wash down facility and adult sized changing bench, overhead hoist system and adapted toilet with

increased floor dimensions to improve manoeuvrability for wheelchair users. The new unit should be available to service users in April 2023 and will enable dignity, independence and safety for those with complex disabilities, and their carers.

5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

This page is intentionally left blank



Report of:	To:	Date
Planning Policy and Economic Development Portfolio Holder	Council	1 December 2022

Executive Report: Planning Policy and Economic Development Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Planning Policy and Economic Development Portfolio, as set out below.

2. Wyre Business Awards 2022

2.1 The first Wyre Business Awards event for three years will have taken place on 24 November at the Marine Hall, Fleetwood. The council has endeavoured to restore this key event in the business community calendar and has included a number of changes to reflect the current economic circumstances. This event allows the achievements of the Wyre business community to be celebrated and this year the standard has been exceptionally high with over 80 submissions across all categories.

2.2 The award categories are as follows;

1. Business Person of the Year
2. Tourism, Leisure & Hospitality Business of the Year
3. Climate Action Award
4. New Business Start-Up of the Year
5. Small Business of the Year
6. Corporate Social Responsibility Award
7. Community & Charity Organisation of the Year
8. Innovative Business of the Year
9. Social Media Award
10. Team of the Year
11. Business Employer of the Year
12. Wyre Business of the Year

I will be able to provide a verbal update to Council on the successful businesses.

3. Hillhouse Technology Enterprise Zone

- 3.1** The council continues to engage with the business community on the Enterprise Zone. Most of the businesses continue to face challenges with recruitment, their supply-chain and energy costs. Throughout the Enterprise Zone employment levels are high and investment enquiries for sites and premises are also relatively high. The council agreed to use funding from the 'Enterprise Zone Retained Business Rates' to support a refresh of the Masterplan and a number of other technical studies to support further investment in infrastructure and to unlock key parts of the site. This work has started and is being completed in partnership with Blackpool Council.

4. Comments and questions

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date
Neighbourhood Services and Community Safety Portfolio Holder	Council	1 December 2022

Executive Report: Neighbourhood Services and Community Safety Portfolio Holder

1. Purpose of report

1.1 To inform council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

2. Community Safety

2.1 Fleetwood - Community Alcohol Partnership (CAP). As I reported at the last meeting, we have been undertaking work to promote the community alcohol partnership.

2.2 A survey is currently being undertaken seeking the views of the community on young people (under the age of 18) drinking in public places by posting social media links, door knocking in the community and promoting the survey within the Fleetwood ASDA supermarket.

2.3 The results of the survey will help the partnership understand how the community perceives the problem and the extent of their concerns and help formulate an action plan to address some of the concerns raised.

2.4 In addition as part of the Community Alcohol Partnership, multi-agency teams (including Wyre Council’s Health and Partnerships officer) visited Poulton and Fleetwood during the evenings of 27 and 28 October attempting to engage with young people.

2.5 As part of the operation young people identified as being intoxicated were taken to a safe place to recover. Whilst waiting for parents to collect them the young person would receive expert advice from the charity “we are with you” who provide drug and alcohol support to young people aged 25 and below in Lancashire.

2.6 During October we promoted the, “no excuse for abuse” campaign via social media, shining a light on unacceptable behaviours. This campaign will be taken into licensed premises where we will be distributing beer mats highlighting the no excuse for abuse material and directing victims to the national domestic violence free phone number.

The council will also be supporting white ribbon day, where men commit to speaking out against any form of domestic abuse.

3. Housing

- 3.1** Lancashire Housing with Care and Support Steering Group - A Lancashire Housing with Care and Support Steering Group has been established. Chaired by our Chief Executive, Garry Payne, and attended by representatives from the District Councils (including our Head of Housing and Community Services, Mark Broadhurst), Lancashire County Council, Registered Providers and NHS, this group is tasked with highlighting and coordinating the important role of housing in supporting those with health and care needs.
- 3.2** This will involve building effective working relationships with the newly formed Integrated Care Board and Integrated Care System partners to support more people to live independently in the community, outside of institutional settings and also to support a significant and sustained increase in the stock of supported housing that is there for when people need it.
- 3.3** A new Lancashire Accommodation with Support Plan is to be developed. Stage 1 of the delivery of this plan will include the development and refinement of a housing needs evidence base (including evidence on the needs of older people; people with learning disability/autism, people with mental health needs and people with physical disabilities). Stage 2 will then look at the development of a Lancashire Accommodation with Support Plan. This will include consultation with local partners and stakeholders and will cover: evidence of housing need; delivery proposals; the approach to be adopted to work with housing providers/developers and timescales.

4. Wyre Beach Management Scheme

- 4.1** The scheme's project Board accepted the contractor's proposal for the phase 1 works at its meeting on 11 October 2022. Signing of the Phase 1 contract has now been completed. Inflation is raising the cost of the overall scheme beyond current approvals. The Environment Agency have produced documentation on how inflation is to be managed and an application for additional funding in line with this guidance was made in November.
- 4.2** The Marine Management Organisation's (MMO's) public consultation commenced on 27 October following adverts in local newspapers and the London Gazette. The MMO are consulting on the full coastal scheme (Phase 1 revetment fronting promenade north, Cleveleys and phase 2 rock groynes and revetment works between the borough boundary at Cleveleys and the Marine Lakes Fleetwood). Consideration and response to this consultation together with the planning responses for the phase 2 works is ongoing.

5. Our Future Coast Project (Formerly ECO-CoBS)

- 5.1** Following excellent work by Wyre's communications team and wider consultation the ECO-CoBS project has been rebranded, as Our Future Coast project. The project received approval for the business case for £9.65m in October 2022. A workshop was held involving 36 partners on 4 November 2022. The Board has appointed a chair Tom Burdit who is Chief Executive of Lancashire Wildlife Trust and Morecambe Bay Partnership. The project led by Wyre as the responsible authority will shape the future of coastal adaptation and ecological management on the North West Coast and influence the wider national coastal management.

6. Comments and questions

- 6.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

This page is intentionally left blank



Report of:	To:	Date
Leisure, Health and Community Engagement Portfolio Holder	Council	1 December 2022

Executive Report: Leisure, Health and Community Engagement Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure, Health and Community Engagement Portfolio, as set out below.

2. Environmental Health Update

- 2.1 The Food safety team had a successful prosecution at Blackpool Magistrates Court on 9 November 2022, the details of which are as follows:

The previous owner of Dukes Pizza Kebab Cleveleys, from December 2019 to December 2021 has been fined £890 following an investigation into food hygiene offences by Wyre Council in September 2021. The Manager of the business, Mr Mahmoud, was also fined £948, and The Owner’s Uncle, Mr Bradosti, was fined £1,330 after both failed to assist inspecting officers and provided them with false and misleading information.

The hygiene offences were revealed after an inspection by Wyre's environmental health team. The inspecting officers found mouse droppings in food preparation rooms and storerooms. The structural repair of the premises was also poor, with holes in the fabric of the building providing pest entry points. This presented an imminent risk to health and the premises voluntarily closed. There were inadequate hand washing facilities in the toilet, a lack of effective monitoring and safe systems of work and staff were inadequately trained.

3. Active Lives and Community Engagement Update

- 3.1 **Community Consultations** – A number of community consultations have been underway recently on our ‘have your say’ webpage <https://www.wyre.gov.uk/have-your-say> These include consultations on The Life In Wyre resident survey (closed 17 November); a consultation on Woodland creation 2022/23 (closed 25 November) focusing on the

council's commitment to plant at least 25,000 trees in our pledge to help tackle climate change. A consultation on the Localised Council Tax Support Scheme (closes 1 December) and another on play equipment proposals on Memorial Park. Other consultations coming up include consultations on the Council's budget and a Your Sports Club Survey.

- 3.2 Fleetwood Trails** – The festive Fleetwood trail has been launched for the second year running on the Discover Wyre Trails mobile app. There will be markers at locations around the town and users of the free app can follow the trail, revealing fun games and activities whilst enjoying the sights of Fleetwood. To download this and the interactive Mythic Coast trail in Cleveleys search for Wyre AR Trails in the App Store or Google Play.
- 3.3 Wyre Wheels** - We provided 32 sessions of Wyre Wheels at Memorial Park, Fleetwood from March to October this year. These very popular sessions enable people with disabilities, those with long term health conditions or those who need to improve their confidence riding a bicycle to use our range of adapted bicycles at the park. We provide the sessions in partnership with the charity, Wheels for All and over 550 people attended. We will be extending our sessions next year to work closely with charities such as the Stroke Association and the MS Society.
- 3.4 Community Engagement Roadshows** - Over the week beginning 14 November we held a series of community engagement roadshows across the Borough enabling residents to talk to Council officers. The roadshow enabled the public to tell us their ideas to benefit and improve their local area, talk about their community concerns, discover new health and arts groups to join, find out about ways they can get more involved in their community and for others to just have a friendly chat.

4. Tourism and Events

- 4.1 Half term fun at Fleetwood Market** - This Halloween there was a Transformers Takeover at Fleetwood Market with larger than life characters from the action series roaming the aisles meeting and greeting visiting families. Children enjoyed arts activities and pumpkin carving in what proved to be another popular event for the market.
- 4.2 Twitchy Witch** - In half term, we ran a weekend of free children's theatre with performances of Twitchy Witch running in Forton and Hambleton which were attended by 500 people. The shows were a fun, free way for families to celebrate Halloween and we were pleased to further our offer of free theatre into these two rural areas. We also trialled a new online booking system for tickets which proved really successful. We will be offering online booking for our Great Outdoors event calendar next year which we hope will help to simplify the booking process and bring in a new audience. We have more family theatre shows planned for February half term in St Michaels and Pilling.
- 4.3 Filming in Wyre**

Star Wars fans may have already spotted Cleveleys featured in the new Disney Series – Andor. Disney came to Cleveleys to film back in May

2021 and the resulting episodes were aired in October as part of the new Star Wars spin off series. We are really pleased to see that Cleveleys is clearly recognisable and that Mary's Shell is featured. A huge thank you to all our staff who were involved in making this happen.

4.4 Older Persons Festive Fayre

The council is organising an Older Persons Festive Fayre at Poulton Community Centre on Wednesday 7 December. The aim is to bring together information about council services, as well as local clubs to join and volunteering opportunities, alongside some festive entertainment for our older residents to enjoy. Staff from the contact centre, recycling and volunteering teams will be there as well as care and repair. There will be activities to enjoy, a reminiscence session and Christmas performances by local musicians. Please encourage residents to come and join us from 1.30pm – 4.30pm where they can enjoy a social and festive afternoon, find out what's on in the local area and have a cup of tea and a mince pie. The event is free and there's no need to book, just come along.

5. Theatres and Marsh Mill

5.1 The 39th Fleetwood Beer and Cider Festival returned to Marine Hall at the end of October with over 1,500 customers attending across the three days. It is hoped that the Festival will return again next Autumn / Winter.

5.2 At the end of October, Marsh Mill opened its doors to visits and tours to celebrate its 228th Birthday. Marsh Mill will open its doors again on Sunday 27 November for the Christmas Tree lighting event which takes place in Marsh Mill village.

5.3 Following the success of last year's festive weekend in Fleetwood, Marine Hall will again be hosting Christmas events across the weekend of 25, 26 and 27 November. The Fleetwood Festive Light Committee will be switching on the Christmas lights on Friday 25 November and this will be followed by a festive themed weekend of events across Marine Hall, the Mount Pavilion and Fleetwood Market.

5.4 This year's Panto at Marine Hall will be taking place between Christmas and New Year, on 28-31 December. A perfect time for families and friends to get together over the Festive period.

6. Comments and questions

6.1 In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

This page is intentionally left blank



Report of:	Meeting	Date
The Leader of the Council and the Senior Officer Appointments Committee	Council	1 December 2022

Appointment of a Chief Executive

1. Purpose of report

1.1 Following an assessment day on 7 November and interviews held on 8 November 2022 by the Senior Officer Appointments Committee to recommend to the Full Council the appointment of a new Chief Executive.

2. Outcomes

2.1 Appointment of new Chief Executive from 1 April 2023.

3. Recommendation

3.1 That Council agrees to the appointment of the new Chief Executive and Head of Paid Service from 1 April 2023.

4. Background

4.1 Earlier this year the Chief Executive, Garry Payne, gave notice to the Leader Cllr Henderson of his intentions to take early retirement and this has allowed time for a thorough recruitment process to be undertaken. Should full Council support the recommendation there will be a smooth transition with no gap between the current Chief Executive retiring and the new Chief Executive taking up the post.

5. Key issues and proposals

5.1 Three candidates were shortlisted for the assessment day on 7 November and interviews on 8 November.

5.2 The assessment day consisted of:

- Technical Interview carried out by Marshall Scott, Chief Executive at Ribble Valley Borough Council
- Stakeholder Panel Interviews
- Staff Panel Interviews

The assessment day was facilitated by North West Employers who provided feedback to the Senior Officer Appointments Committee on the candidates' performance in each element.

- 5.3** The Senior Officer Appointments Committee interviewed the three candidates on the second day and also taking into consideration the feedback from the assessment day, selected a new Chief Executive to be appointed subject to Full Council approval.
- 5.4** The minutes of the meeting of the Senior Officer Appointments Committee held on 8 November 2022, recommending the new Chief Executive to be appointed whose name will be announced at Full Council on 1 December 2022.

Financial and legal implications	
Finance	None.
Legal	None.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Jane Collier	01253 887506	Jane.collier@wyre.gov.uk	02/11/2022

List of background papers:		
name of document	date	where available for inspection
None.		

List of appendices

Appendix 1: Minutes of the Senior Officer Appointments Committee meeting on 8 November 2023.

SENIOR OFFICER APPOINTMENTS COMMITTEE

Minutes of the meeting of the Committee held on 8 November 2022 at the Civic Centre, Poulton-le-Fylde.

Present: Councillor Michael Vincent (Chairman), Councillors Henderson, Bowen and Fail.

Officers Present: Sharon Senior (Executive Director North West Employers), Jane Collier (HR Manager and Deputy Monitoring Officer).

A1 ELECTION OF CHAIRMAN

RESOLVED that Councillor Michael Vincent be elected as Chairman of the Committee.

A2 APOLOGIES FOR ABSENCE

None

A3 DECLARATION OF INTEREST

None

A4 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and press be excluded from the meeting whilst agenda item 5 (interviews for the post of Chief Executive) was considered, on the grounds that their presence would involve the likely disclosure of exempt information as defined in category 1 (information relating to individuals) of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Variation Order 2006 and, that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

A5 INTERVIEWS FOR THE POST OF CHIEF EXECUTIVE

The Committee interviewed three applicants for the post of Chief Executive.

RESOLVED that, subject to the approval of the Council on 1 December, in accordance with the requirements of the Local Authority (Standing Orders) (England) Regulations 2001, a new Chief Executive be appointed (name to be announced at Full Council on 1 December 2022), with effect from 1 April 2023, when Garry Payne completes his notice of resignation from the council.